Our Report covers are ideally suited for tax purposes, project proposals, financial services and much more.

Report Covers / Tax Covers

Available in one-part or two part designs with or without a pocket. Report covers are also available with or without a 2" x 4" die cut window.

The stapled folder creates a great looking finished edge when folded into place.

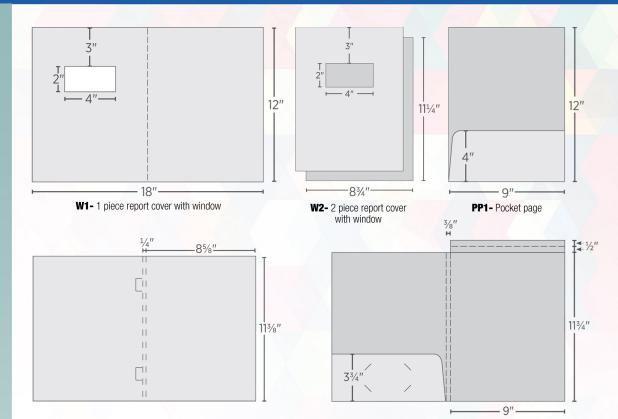
Options for report covers include virtually everything available on presentation folders including lamination, foil stamping, embossing, business card slits etc.

Classic Presentation folders

This attractive and affordable 9" x 12" folder design is our top selling folder style. Available with one or two 4" pockets. Folders can be printed with as many spot colors as can be imagined or as a 4 color process run with up to 2 additional spot colors. Foil stamping or embossing offer great options for achieving an upscale look. Choose from an extensive selection of coated or uncoated cover stocks in a wide range of paper weights for this Classic series folder.

Tax/Report Covers and Presentation Folders also offer custom pocket combinations along with many other options.





SS- Side staple tabs report cover

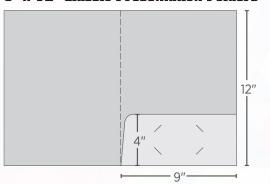
BF8- 1 left hand pocket with full length tab

Style No.	Dimensions	Spine	Pockets	Window
W1	9" x 12"	N/A	(0)	(1) 2" x 4"
W2	8 3/4" x 11 1/4"	N/A	(0)	(1) 2" x 4"
PP1	9" x 12"	N/A	(1) 4" High	(0)
SS	8 5/8" x 11 3/8"	1/4″	(0)	(0)
BF8	9" x 11 3/4"	3/8"	(1) 3 3/4" High	(0)

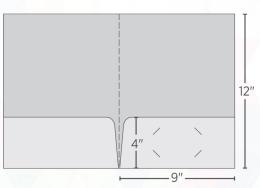
Note: Legal sizes also available

Document Cover 1) Staple cover to document 2) Fold document

9" x 12" Classic Presentation Folders



F1- Standard 1 pocket

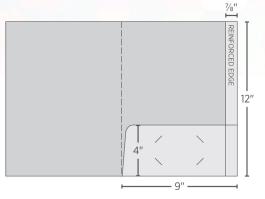


F2- Standard 2 pockets

Style No.	Dimensions	Spine	Pockets
F1	9" x 12"	N/A	(1) 4" High
F2	9" x 12"	N/A	(2) 4" High

Note: Classic presentation folders also available with 1/4", 1/2", 3/4" and 1" double scored backbone for added folder capacity.

Classic Reinforced Edge Folders



B1- Standard 1 pocket with 1 Reinforced Edge

7/8 ⁷		7/8" REINFORCED
REINFORCED EDGE		RCED EDGE 12"
	4"	\ /
		9" ———

B2- Standard 2 pockets with 2 Reinforced Edges

Style No.	Dimensions	Spine	Pockets
B1	9" x 12"	N/A	(1) 4" High
B2	9" x 12"	N/A	(2) 4" High